

CORAL WAY K-8 CENTER

MAKE PAYMENTS FOR YOUR REPLACEMENT ID ONLINE WITH:
ONLINE SCHOOL PAYMENTS (OSP)

Available now
through the
Parent and
Student Portal



Visa or
Mastercard
Debit/Credit
Accepted

HERE'S HOW!

1. LOG INTO **STUDENT** or **PARENT PORTAL**
2. CLICK ON **APPS/SERVICES/SITES**
3. SCROLL DOWN AND SELECT **OSP (ONLINE STUDENT PAYMENT)**
4. FROM THE SCHOOLS MENU SELECT **K-8 and K12 Schools**
5. SCROLL DOWN AND CLICK ON **Coral Way K-8 Center 1121**
6. SELECT ANY ACTIVITIES YOU ARE PARTICIPATING IN BY CLICKING THE **ACTIVITY NAME (STUDENT ID FEES)**
7. ON THE ITEM PAGE, SELECT **ADD TO CART**
8. AFTER BEING SENT TO THE SHOPPING CART PAGE, SELECT **CONTINUE SHOPPING**
(REPEAT STEPS 6 & 7) OR **CHECKOUT**
9. ASSIGN STUDENT PROFILE TO ACTIVITY BY SELECTING STUDENT NAME FROM THE
DOWNDROP MENU
10. FOLLOW THROUGH **CHECKOUT PROCESS** ON SITE
11. ON THE **ADDRESS** PAGE, MAKE SURE TO USE THE **BILLING ADDRESS** ASSOCIATED
WITH YOUR CREDIT CARD