



# MIAMI-DADE COUNTY PUBLIC SCHOOLS

## REQUEST FOR APPROVAL TO USE PRIVATE VEHICLE FOR TRANSPORTING STUDENTS

\_\_\_\_\_ SCHOOL \_\_\_\_\_

Teacher/Sponsor \_\_\_\_\_ Today's Date \_\_\_\_\_

Activity/Event \_\_\_\_\_ Date(s) of Event \_\_\_\_\_

APPROVAL IS REQUESTED TO USE THE FOLLOWING VEHICLE AND DRIVER FOR THE PURPOSE STATED:

Name of Vehicle Owner \_\_\_\_\_

Address of Owner \_\_\_\_\_

Make/Model/Year of Vehicle \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ License Plate No. \_\_\_\_\_

If this vehicle is other than an Automobile is it on the approved list?                      yes                      no

Automobile Insurance Company \_\_\_\_\_ Insurance Exp. Date \_\_\_\_\_ Policy # \_\_\_\_\_

Coverage: Automobile Liability \$ \_\_\_\_\_ Property Damage \$ \_\_\_\_\_  
(Minimum \$10,000/\$20,000)                      (Minimum \$10,000)

Name of the Driver if Different from Owner \_\_\_\_\_

Valid Driver's License No. \_\_\_\_\_ Expiration Date \_\_\_\_\_

PROPOSED USE: For transportation of approximately \_\_\_\_\_ students from \_\_\_\_\_  
(Point of Departure)

to \_\_\_\_\_ (Destination)                      to \_\_\_\_\_ (Point of Departure)

**(VEHICLE MUST HAVE AN OPERABLE PAIR OF SEAT BELTS FOR EACH STUDENT-MAXIMUM OF 8)**

**APPROVED:**

\_\_\_\_\_  
Principal

\_\_\_\_\_  
(Date)