FOOD AND NUTRITION PROCEDURES
Miami-Dade County Public Schools

C19

Subject: **MENU COMMITTEE**

PURPOSE

The purpose of this procedure is to inform food service managers about the Food and Nutrition Menu Committee and guidelines for selection of members for the committee.

The Menu Committee is comprised of food service managers/satellite assistants to discuss and provide insight in menu production, recipes, and items and evaluate potential new food items and recipes for school menus. Menu Committee meetings are scheduled a minimum of twice yearly.

Menu Committee consists of an equal amount of food service managers from each grade school level (elementary, middle, K-8 and senior high), and representative of all regions (Voting Districts 1-9) in Miami-Dade County Public Schools.

PROCEDURE

The following guidelines are considered when selecting managers for the Menu Committee:

A. Member needs to have a minimum of 3 years' experience as a food service manager.

B. Member needs to commit to attend each Menu Committee meeting.

C. Member needs to commit to complete evaluation forms for all food items reviewed at Menu Committee meetings.

D. Member needs to commit to testing items with students at their school and submit student evaluation forms within one weeks' time following testing.

E. Member needs to adhere to the District Employee Standards of Conduct as a member of the Menu Committee.

F. Member must have recommendation from their region food service supervisor and approval by school principal.

Food service managers/satellite assistants interested in becoming a Menu Committee member, may submit the New Menu Committee Member Questionnaire Checklist and return to cmonteagudo@dadeschools.net.

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For Action By: Department of Food and Nutrition, Food Service Managers, Satellite Assistants

Refer Questions to: Department of Food and Nutrition

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