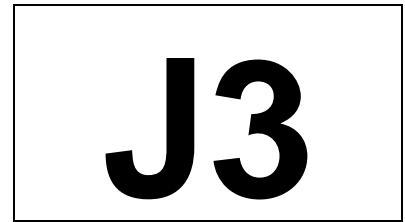


# FOOD AND NUTRITION PROCEDURES

Miami-Dade County Public Schools



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Subject: **GIFTS AND GRATUITIES TO SCHOOL PERSONNEL**

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## **PURPOSE**

The purpose of this procedure is to ensure that food service employees comply with the School Board Policy regarding the acceptance of gifts and gratuities.

## **PROCEDURE**

[School Board Policy 4210.01 – CODE OF ETHICS](#); Conflicts of Interest - Section J.; states:

**Gifts and Gratuities.** The acceptance of gifts, payments or other benefits from those with whom the District does business, regardless of profit or not for profit status, can be improper. A gift is defined as anything of value that an employee receives, or that is paid or given to another on an employee's behalf without any payment or consideration received in return. Examples of gifts are tickets to sporting or cultural events, items of food, meals which cannot be immediately consumed such as a holiday party, use of facilities, forgiveness of debts, interests in real property, investments, or merchandise, or a rebate or discount (unless the rebate or discount is normally given to any member of the public). Employees who are in the position to make or influence a decision to spend school funds shall not solicit or accept any personal gifts, favors, or benefits of more than nominal value during a calendar year from any single person or organization that might benefit from the employee's decision. This provision does not apply to: (a) meals provided at an event at which the employee participates in a seminar or similar activity; (b) travel expenses and meals paid by a local, state, federal or foreign government agency; or (c) lawful campaign contributions.

*For Action By: All Food Service Employees*

*Refer Questions To: Department of Food and Nutrition*

*Revised: July 2012*  
*Reviewed: July 2024*