

DEPARTMENT OF FOOD AND NUTRITION FRESH FRUIT AND VEGETABLE PROGRAM DAILY PAYROLL ATTENDANCE SHEET

WORK LOCATION _____

LOCATION NUMBER _____

PAY CODE: FULL-TIME
OVERTIME

SAP 22	
PAY PERIOD BEGINNING	10/13/2023
PAY PERIOD ENDING	10/26/2023

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 10/13/2023		MONDAY 10/16/2023		TUESDAY 10/17/2023		WEDNESDAY 10/18/2023		THURSDAY 10/19/2023		FRIDAY 10/20/2023		MONDAY 10/23/2023		TUESDAY 10/24/2023		WEDNESDAY 10/25/2023		THURSDAY 10/26/2023		TOTAL TIME

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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PAY CODE: **FULL-TIME**
OVERTIME

SAP 23
PAY PERIOD BEGINNING 10/27/2023
PAY PERIOD ENDING 11/9/2023

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 10/27/2023	MONDAY 10/30/2023	TUESDAY 10/31/2023	WEDNESDAY 11/1/2023	THURSDAY 11/2/2023	FRIDAY 11/3/2023	MONDAY 11/6/2023	TUESDAY 11/7/2023	WEDNESDAY 11/8/2023	THURSDAY 11/9/2023	TOTAL TIME	
		P R O F E S S I O N A L D E V · D A Y											

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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SAP 24
PAY PERIOD BEGINNING 11/10/2023
PAY PERIOD ENDING 11/23/2023

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 11/10/2023	MONDAY 11/13/2023	TUESDAY 11/14/2023	WEDNESDAY 11/15/2023	THURSDAY 11/16/2023	FRIDAY 11/17/2023	MONDAY 11/20/2023	TUESDAY 11/21/2023	WEDNESDAY 11/22/2023	THURSDAY 11/23/2023	TOTAL TIME
		L E G A L H O L I D A Y						R e c e s s	R e c e s s	R e c e s s	L E G A L H O L I D A Y	

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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SAP 25
PAY PERIOD BEGINNING 11/24/2023
PAY PERIOD ENDING 12/7/2023

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 11/24/2023	MONDAY 11/27/2023	TUESDAY 11/28/2023	WEDNESDAY 11/29/2023	THURSDAY 11/30/2023	FRIDAY 12/1/2023	MONDAY 12/4/2023	TUESDAY 12/5/2023	WEDNESDAY 12/6/2023	THURSDAY 12/7/2023	TOTAL TIME	
		R e c e s s											

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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SAP 26
 PAY PERIOD BEGINNING 12/8/2023
 PAY PERIOD ENDING 12/21/2023

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 12/8/2023		MONDAY 12/11/2023		TUESDAY 12/12/2023		WEDNESDAY 12/13/2023		THURSDAY 12/14/2023		FRIDAY 12/15/2023		MONDAY 12/18/2023		TUESDAY 12/19/2023		WEDNESDAY 12/20/2023		THURSDAY 12/21/2023		TOTAL TIME	

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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OVERTIME

SAP 1
PAY PERIOD BEGINNING 12/22/2023
PAY PERIOD ENDING 1/4/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 12/22/2023	MONDAY 12/25/2023	TUESDAY 12/26/2023	WEDNESDAY 12/27/2023	THURSDAY 12/28/2023	FRIDAY 12/29/2023	MONDAY 1/1/2024	TUESDAY 1/2/2024	WEDNESDAY 1/3/2024	THURSDAY 1/4/2024	TOTAL TIME
		TEACHER PLANNING DAY WINTER RECESSES WINTER RECESSES										

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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OVERTIME

SAP 2
 PAY PERIOD BEGINNING 1/5/2024
 PAY PERIOD ENDING 1/18/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 1/5/2024	MONDAY 1/8/2024	TUESDAY 1/9/2024	WEDNESDAY 1/10/2024	THURSDAY 1/11/2024	FRIDAY 1/12/2024	MONDAY 1/15/2024	TUESDAY 1/16/2024	WEDNESDAY 1/17/2024	THURSDAY 1/18/2024	TOTAL TIME
		W i n t e r R e c e s s						L E G A L H O L I D A Y				

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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SAP 3
PAY PERIOD BEGINNING 1/19/2024
PAY PERIOD ENDING 2/1/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 1/19/2024	MONDAY 1/22/2024	TUESDAY 1/23/2024	WEDNESDAY 1/24/2024	THURSDAY 1/25/2024	FRIDAY 1/26/2024	MONDAY 1/29/2024	TUESDAY 1/30/2024	WEDNESDAY 1/31/2024	THURSDAY 2/1/2024	TOTAL TIME	
		TEACHER PLANNING DAY											

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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SAP 4
 PAY PERIOD BEGINNING 2/2/2024
 PAY PERIOD ENDING 2/15/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 2/2/2024		MONDAY 2/5/2024		TUESDAY 2/6/2024		WEDNESDAY 2/7/2024		THURSDAY 2/8/2024		FRIDAY 2/9/2024		MONDAY 2/12/2024		TUESDAY 2/13/2024		WEDNESDAY 2/14/2023		THURSDAY 2/15/2023		TOTAL TIME	

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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PAY CODE: **FULL-TIME**
OVERTIME

SAP 5
 PAY PERIOD BEGINNING 2/16/2024
 PAY PERIOD ENDING 2/29/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 2/16/2024	MONDAY 2/19/2024	TUESDAY 2/20/2024	WEDNESDAY 2/21/2024	THURSDAY 2/22/2024	FRIDAY 2/23/2024	MONDAY 2/26/2024	TUESDAY 2/27/2024	WEDNESDAY 2/28/2024	THURSDAY 2/29/2024	TOTAL TIME	
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FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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PAY CODE: **FULL-TIME**
OVERTIME

SAP 6
 PAY PERIOD BEGINNING 3/1/2024
 PAY PERIOD ENDING 3/14/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 3/1/2024		MONDAY 3/4/2024		TUESDAY 3/5/2024		WEDNESDAY 3/6/2024		THURSDAY 3/7/2024		FRIDAY 3/8/2024		MONDAY 3/11/2024		TUESDAY 3/12/2024		WEDNESDAY 3/13/2024		THURSDAY 3/14/2024		TOTAL TIME	

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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PAY CODE: **FULL-TIME**
OVERTIME

SAP 7
PAY PERIOD BEGINNING 3/15/2024
PAY PERIOD ENDING 3/28/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 3/15/2024		MONDAY 3/18/2024		TUESDAY 3/19/2024		WEDNESDAY 3/20/2024		THURSDAY 3/21/2024		FRIDAY 3/22/2024		MONDAY 3/25/2024		TUESDAY 3/26/2024		WEDNESDAY 3/27/2024		THURSDAY 3/28/2024		TOTAL TIME

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FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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OVERTIME

SAP 8
PAY PERIOD BEGINNING 3/29/2024
PAY PERIOD ENDING 4/11/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 3/29/2024	MONDAY 4/1/2024	TUESDAY 4/2/2024	WEDNESDAY 4/3/2024	THURSDAY 4/4/2024	FRIDAY 4/5/2024	MONDAY 4/8/2024	TUESDAY 4/9/2024	WEDNESDAY 4/10/2024	THURSDAY 4/11/2024	TOTAL TIME
		S P R I N G R E C E S S								T e a c h e r P l a n n i n g D a y		

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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PAY CODE: **FULL-TIME**
OVERTIME

SAP 9
PAY PERIOD BEGINNING 4/12/2024
PAY PERIOD ENDING 4/25/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 4/12/2024		MONDAY 4/15/2024		TUESDAY 4/16/2024		WEDNESDAY 4/17/2024		THURSDAY 4/18/2024		FRIDAY 4/19/2024		MONDAY 4/22/2024		TUESDAY 4/23/2024		WEDNESDAY 4/24/2024		THURSDAY 4/25/2024		TOTAL TIME	

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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PAY CODE: **FULL-TIME**
OVERTIME

SAP 10
 PAY PERIOD BEGINNING 4/26/2024
 PAY PERIOD ENDING 5/9/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 4/26/2024		MONDAY 4/29/2024		TUESDAY 4/30/2024		WEDNESDAY 5/1/2024		THURSDAY 5/2/2024		FRIDAY 5/3/2024		MONDAY 5/6/2024		TUESDAY 5/7/2024		WEDNESDAY 5/8/2024		THURSDAY 5/9/2024		TOTAL TIME	

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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SAP 11
 PAY PERIOD BEGINNING 5/10/2024
 PAY PERIOD ENDING 5/23/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 5/10/2024		MONDAY 5/13/2024		TUESDAY 5/14/2024		WEDNESDAY 5/15/2024		THURSDAY 5/16/2024		FRIDAY 5/17/2024		MONDAY 5/20/2024		TUESDAY 5/21/2024		WEDNESDAY 5/22/2024		THURSDAY 5/23/2024		TOTAL TIME

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____

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OVERTIME

SAP 12
PAY PERIOD BEGINNING 5/24/2024
PAY PERIOD ENDING 6/6/2024

EMPLOYEE NAME	EMPLOYEE NUMBER	FRIDAY 5/24/2024	MONDAY 5/27/2024	TUESDAY 5/28/2024	WEDNESDAY 5/29/2024	THURSDAY 5/30/2024	FRIDAY 5/31/2024	MONDAY 6/3/2024	TUESDAY 6/4/2024	WEDNESDAY 6/5/2024	THURSDAY 6/6/2024	TOTAL TIME	
			H O L I D A Y										

FOOD SERVICE MANAGER _____ PAYROLL CLERK _____ DATE _____