

_____ Date

TO: Mr. Steffond L. Cone, Assistant Superintendent
School Operations

FROM: _____, Principal
_____ Senior High School

SUBJECT: REQUEST FOR WAIVER: HEAD COACHING POSITION TO BE FILLED BY NON-INSTRUCTIONAL COACH

_____ Senior High School is requesting that _____(Name of Coach), Employee # _____, be issued a waiver to be permitted to serve in the capacity of head coach for _____(Name of Sport) at our school. The coach is currently employed at _____ as a _____.

This position has been advertised at the school site and on the Miami-Dade County Public Schools (M-DCPS) District Bulletin Board; no instructional personnel have applied. This request is being made as this program is vital to our school's overall athletic program.

Attached is a copy of the coach's athletic coaching certificate from the State of Florida. Also attached are copies of the advertising notices for this position which have been posted. If you have any questions, please contact me at _____(School Phone Number).

Thank you for your support.

Attachments

cc: Mr. George A. Núñez, Administrator Director
Ms. Susan Giro, Instructional Support Specialist
Mr. Ira E. Fluitt, Curriculum Support Specialist
School Site File

FOR OFFICE USE ONLY:

____ Approved ____ Not Approved _____ _____
Mr. Ira E. Fluitt Date

____ Approved ____ Not Approved _____ _____
Mr. George A. Núñez Date