

REQUESTING AN EVALUATION FOR YOUR CHILD



If you suspect that your child may have a disability and require special education supports and services, follow these steps.

- 1** Speak to your child's teacher, counselor, and school administrator.
- 2** Your child's school team (including you) will have a meeting to determine whether additional interventions are needed to support your child. If appropriate, interventions will be applied. **This process can take up to ten weeks.**
- 3** If your child does not respond to the interventions and show progress, you will be invited to an SST meeting to discuss data and observations, and, if appropriate, gain your consent for an evaluation.
- 4** At the time of your consent, **we have 60 calendar days to complete the evaluation.** For a gifted evaluation, we have 90 school days to complete the evaluation from the date of consent.
- 5** **Within 30 days of the completed evaluation,** an eligibility meeting will be held to determine whether your child qualifies for specialized supports and services.
- 6** If, at the eligibility meeting, your child determined eligible for specialized supports and services, an Individual Education Plan (IEP) will be developed that you and your child's school team will provide input on and design. The plan will consider your child's specific needs.

If you have any questions about the initial evaluation process, please email **ESE@Dadeschools.net**